



STATE OF TENNESSEE
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE SERVICES
220 French Landing Drive
Nashville, TN 37243-1002
(615) 741-1031

State Workforce Development Board Meeting Minutes
Nashville, TN
September 10, 2013
10:00 am – 12:00 pm

Board Members Present:

Rogers Anderson
Jerry Bush
Craig Butler
Arthur Cate
Bruce Dotson
Echell Eady
Shirley Frierson
John Greeter
Ann Hatcher
Jimmy Williamson
Betty Johnson
Bethany Lay
Warren Logan
Richard Manahan
Raymond Marston
Eliot Mitchell
Greg Persinger
Burns Phillips
Bob Ravener
Jason Rich
Lottie Ryans
Yolanda Shields
Zachariah Stansell

Board Members Present by Proxy:

Kevin Huffman (Nicholas Hansen)

Members Absent:

Jimmy Eldridge
Bill Hagerty
Raquel Hatter
Susan MacArthur
Sandra Woods
Anthony Nicholson
Timothy Burchfield
Jean Schmidt

Present Not Voting:

Mark Norris
David Hayes
Stuart Price

Staff Present:

Briana Johnson	Theresa Morris
Christy Montgomery	Mike Daniel
Pat Bleecker	Mark Chandler
Susie Bourque	Ryan Allen
James Roberson	Lane Marks
Sterling van der Spuy	Linda Davis
Dan Holton	Teresa Broome
Nova Buker	Melinda Williams
Dustin Swayne	Rosevelt Noble
Anita White	Betsy Shepp
Nina Webster	Deniece Thomas
Nick Bishop	Paul Stewart
Larry Hall	

Welcome:

Interim Chairman Craig Butler welcomed all board members, state and LWIA staff, and guests. He turned the meeting over to Commissioner Burns Phillips for his opening remarks.

Opening Remarks:

Burns Phillips, Commissioner of the Tennessee Department of Labor and Workforce Development, gave opening remarks and thanked all State Board members.

Introduction of New Members:

Chairman Butler recognized the newest appointees to the board who were present, Jimmy Williamson, Jerry Bush, Stuart Price, Bob Ravener, Greg Persinger, Lottie Ryans, Dr. Richard Manahan, Arthur Cate, Senator Mark Norris, Bruce Dotson, Warren Logan, and Betty Johnson. Each board member gave a brief overview of his/her experience and background.

Roll Call/Conflict of Interest Statement:

Board Director Christy Montgomery conducted the roll call and established the presence of a quorum. Ms. Montgomery notified board members that Conflict of Interest, Acknowledgement/Disclosure, and Code of Ethics forms were on site for review and updates.

Approval of Minutes:

Workforce Services Updates:

Administrator for the Division of Workforce Services, Sterling van der Spuy provided board members a brief update regarding the division.

USDOL Comprehensive Review Briefing:

United States Department of Labor staff from the Atlanta Regional Office provided the board a de-briefing, to include a summary of results of the comprehensive review completed in the month of July. The scope of the review included Title I Adult, Dislocated Worker, and Youth, Title V Incentive Grant, Wagner-Peyser, Workforce Information Grant, and Work Opportunity Tax Credit, National Emergency Grant, Migrant and Seasonal Farm Worker, Trade Adjustment Assistance, Reemployment and Eligibility Assessment, Senior Community Service Employment Program, and Veterans Employment Training Services. The methodology for the comprehensive review included interviews with State Workforce Development Board members and local board members, state and local staff, and program participants and customers. The review included the state office, LWIAs 5, 12 and 13 and Meritan SCSEP sub-grantee. Presenters included:

Connie Carter, Office of State Systems Director
Lovie Thompson, TN FPO
Winston Tompoe, WI Specialist
Terri Lonowski, WI Specialist
Toni Buxton, WI Specialist
Rosemary Williams-Raysor, TAA Specialist
Julian Hardy, WI Specialist
Lindy Lundy, WI Specialist
Brooks May, UI & Reemployment Specialist

The presentation included seven segments, 1) Participants Enrolled in Tennessee's Workforce Programs, and Characteristics, 2) Program Year 2012 Performance Outcomes for Wagner-Peyser and Workforce Investment Act, 3) Program Design and Governance, 4) Program and Grant Management Systems, 5) Financial Management Systems, 6) Service and Product Delivery, 7) Performance Accountability

http://www.tn.gov/labor-wfd/WFD_minutes/wfd2013.shtml

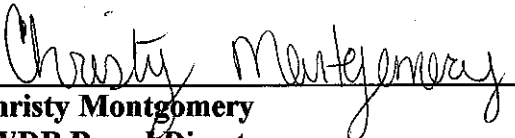
Closing Remarks:

Commissioner Burns Phillips thanked the board and the federal partners from USDOL. He emphasized the importance of all partners working together to address concerns and make improvements.

With no further business, the meeting was adjourned by Chairman Butler.

Future Dates:

December 5 & 6, 2013


Christy Montgomery
SWDB Board Director


Sterling van der Spuy
Administrator